

Syllabus

Course Syllabus

Latin II

Part 1: Course

Information

(Links to an external
site.)

Instructor Information

Instructor: Mike Kelly

Telephone: (423) 239-3517

E-mail: mkelly@niswongerfoundation.org

Course Description

For State Standards. Go to this site:

<http://www.tennessee.gov/education/standards/index.shtml>

[\(Links to an external site.\)](#)

Technical Assistance

If you need technical assistance at any time during the course or to report a problem with your account please contact your teacher or contact:

Gina Pavlovich

Assistant Coordinator for Online Learning

gpavlovich@niswongerfoundation.org

OR jdavis@niswongerfoundation.org

Part 2: Course Outline

There are 8 MODULES. Everything is provided in the course including a Dictionary and Appendix.

Part 3: Grading Policy

Assignment Type	Percent
Automatic	Varies
Teacher Graded	Varies

Late Work Policy

Be sure to pay close attention to deadlines—late work will not be accepted without a serious and compelling reason and instructor approval. Make-up work will be conditional.

Viewing Grades in Canvas

Points you receive for graded activities will be posted to your Canvas Grade Book. Click on the Grades link on the left navigation to view your grades and feedback.

I will update the online grades each time a due date has passed. Check back for updated grades and feedback 3-4 days after submission. I will keep up with grades on a daily basis.

Part 4: Course Policies

Commit to Integrity

As a student in this course you are expected to maintain high degrees of professionalism and integrity.

Cheating is “the act of obtaining or attempting to obtain credit for academic work through the use of any dishonest, deceptive, or fraudulent means.”

Plagiarism is “the practice of taking someone else's work or ideas and passing them off as one's own.”

Course Plagiarism Policy

Plagiarism and cheating will not be tolerated.

Important Note: Any form of academic dishonesty, including cheating and plagiarism, will be reported to your parent/guardian and to your school administrators.

Build Rapport

If you find that you have any trouble keeping up with assignments or other aspects of the course, make sure you let your instructor know as early as possible. As you will find, building rapport and effective relationships are key to becoming an effective professional. Make sure that you are proactive in informing your instructor when difficulties arise during the semester so that we can help you find a solution.

Complete Assignments

All assignments for this course will be submitted electronically through Canvas unless otherwise instructed. If you have any trouble submitting your assignment in Canvas you should email your teacher immediately.

Understand When You May Drop This Course

Each school has its own policy on when a student may drop their online course. Please see your school counselor if you have any questions about this. Your teacher can NOT drop you from your course, only your school administrator.