

# Course Syllabus

## Syllabus

Part 1: [Course Information](#)

[\(Links to an external site.\)](#)

### Instructor Information

**Instructor:** Kathy Carter

**Office Hours:** Email any time, text any time before 9:00 PM, call during my office hours of Thursdays or Sundays 6-8 PM

**Telephone:** 423-276-5889 (cell)

**E-mail:** [kcarter@k12k.com](mailto:kcarter@k12k.com)

### Course Description

Students will learn Spanish in many practical and useful ways. Students learn how to greet people, introduce themselves, and speak about their home, family, school, and community. As students learn basic vocabulary and grammar skills, they expand on their knowledge and learn to speak about more complex topics such as shopping, weather, sports, entertainment, and leisure activities. The first module will explain how to navigate the course and will introduce students to the Spanish language. Each lesson will present a new vocabulary theme, grammar structure, reading and listening activities, speaking and writing assignments, cultural [lessons](#)

[\(Links to an external site.\)](#)

and activities, a few quizzes and a test. To have success, students need to print out the pacing chart at the beginning of each module, and check the assignments off as they are completed. Each module contains a conversational activity and short assessment that will require voice recording via computer or smartphone, and sent by

email or text. Feel free to work ahead on this course, but if you choose to work ahead, do not skip around the course, work through it.

### **Technical Assistance**

If you need technical assistance at any time during the course or to report a problem with your account, please contact your teacher or contact:

Gina Pavlovich

Assistant Coordinator for Online Learning

[gpavlovich@niswongerfoundation.org](mailto:gpavlovich@niswongerfoundation.org)

### **Part 2: Course Outline**

Module 1: The World of Spanish: Cognates, Greetings, Describing your world

Module 2: School: Classes, Times and Schedules, Schools in other Countries

Module 3: Family: Describe the family, Family traditions, Employment and Occupations

Module 4: Community: Rooms of the home, Activities at home, Places in the community

Module 5: Shopping: Types of stores, Clothes shopping, Gift shopping, Shopping in other countries

Module 6: Food: Restaurants, Setting the table, Food in Hispanic countries, Geography and Food

Module 7: Weather: Weather concepts, Seasons, Talk about the weather, Weather and Sports

Module 8: Leisure: Hanging out with friends, Movies and Transportation, Body Parts, Entertainment

### **Part 3: Grading Policy**

**In Spanish I, you are graded on a point system. When you copy the pacing chart for each module, pay attention to the points for each activity. The higher the points, the more the assignment weighs!**

### **Late Work Policy**

**Be sure to pay close attention to deadlines—late work will not be accepted without a serious and compelling reason and instructor approval.** If you contact your instructor and make-up work is allowed you will be given a schedule of when the

make-up work must be submitted. If the work is submitted by the new due date you will receive full credit. If that new due date is missed you will still have access to the assignments and be able to make it up however will only receive partial credit.

### **Viewing Grades in Canvas**

Points you receive for graded activities will be posted to your Canvas Grade Book. Click on the Grades link on the left navigation to view your grades and feedback. Please read through the feedback, I have written the feedback in order to help you be successful.

Your instructor will update the online grades each time a due date has passed. Check back for updated grades and feedback 3-4 days after each due date. If you work ahead tell your teacher and he/she will then know to look ahead and grade your work in future units.

### **Part 4: Course Policies**

#### **Commit to Integrity**

As a student in this course you are expected to maintain high degrees of professionalism and integrity.

**Cheating** is “the act of obtaining or attempting to obtain credit for academic work through the use of any dishonest, deceptive, or fraudulent means.”

**Plagiarism** is “the practice of taking someone else's work or ideas and passing them off as one's own.”

#### **Course Plagiarism Policy**

If an assignment is submitted with any signs of plagiarism the student will be given a 0%, the student, school, and parent/guardian will be notified. The student will be allowed to redo the assignment and receive full credit. The student is only allowed to redo an assignment once because of plagiarism. If a later assignment is plagiarized the student will receive a 0%, will not be allowed to redo it, and the teacher will suggest to the school that the student be dropped.

**Important Note:** Any form of academic dishonesty, including cheating and plagiarism, will be reported to your parent/guardian and to your school administrators.

#### **Build Rapport**

If you find that you have any trouble keeping up with assignments or other aspects of the course, make sure you let your instructor know as early as possible. As you will find, building rapport and effective relationships are key to becoming an effective

professional. Make sure that you are proactive in informing your instructor when difficulties arise during the semester so that we can help you find a solution.

### **Complete Assignments**

**All assignments for this course will be submitted electronically through Canvas unless otherwise instructed.** If you have any trouble submitting your assignment in Canvas you should email your teacher immediately.

### **Understand When You May Drop This Course**

Each school has its own policy on when a student may drop their online course. Please see your school counselor if you have any questions about this. Your teacher can NOT drop you from your course, only your school administrator.