



Cocke County High School
Jobs for America's Graduates Syllabus

Course Description

Welcome to Jobs for America's Graduates Tennessee! Jobs for America's Graduates Tennessee (JAGTN), an affiliate of Jobs for America's Graduates (JAG), is a non-profit organization dedicated to stewarding high school students toward graduation with follow through toward post-secondary education and/or job opportunities.

Course Objectives

Jobs for America's Graduates Tennessee is part of the Jobs for America's Graduates (JAG) and uses a three-part model. The objectives of the JAG Model include:

- Targeting high school students towards success in completing requirements for a high school diploma, pursuing a postsecondary education, and/or securing and keeping an entry level job leading to career advancement opportunities.
- Delivering a prescribed set of services during the in-school phase of the program, including:
 - Resume, Interview, and Job-seeking skills
 - Competency-based instruction in the classroom
 - Participation in a student-led Career Association chapter to develop, practice and refine leadership skills
 - Coaching, guiding, and counseling program participants
 - Connecting participants with mentors to serve as role-models
 - Providing summer employment opportunities to participants prior to graduation - Interceding with school administrators, counselors, and faculty on behalf of program participants

Late Work Policy

All work should be completed by the due date assigned. Failing to complete all work will cause the student's abilities to lag behind the expectation required for passing the course which is required to graduate. If you should get behind due to illness or some other unforeseen circumstances, make sure to consult your instructor about how to get caught up.

Attendance

Regular attendance is required in the JAGTN class. Failure to regularly attend will affect student performance, which will adversely affect grades.



Classroom Expectations:

Come to class prepared to learn.
Show respect at all times.
Complete all assignments to the best of your ability.
Participate in classroom discussions.
Maintain a positive attitude!

Supplies:

Blue or Black Pens
Pencils
College-Ruled Paper
Interview appropriate attire (Please see Ms. Stokes if you need help with this!)

Planning Period and Contact Information:

To contact me or schedule a meeting, email me at
barcikowskij@cocke.k12.tn.us

Successful completion of the course will reflect mastery of the JAG 12th grade curriculum. The curriculum contains the following competencies:

11TH GRADE CURRICULUM

Basic and Personal Skills

1.1 Types of Communication: Practice the different types of communication: verbal, written, visual, and non-verbal. Demonstrate mastery of communicating verbally, non-verbally, visually, and in writing. Learn and utilize steps for communicating with those of different personality types.

1.2 Values and Maturity: Examine and summarize types of maturity. Identify different types of value systems. Students will research and identify their own value system.

1.3 Decision Making: Demonstrate the process of decision-making based on the students' own value system. Students will learn how to base their decisions and goals on their values system. Students will explore the process of making good decisions and weighing options presented to them based on their value system.

1.4 Financial Planning: Students will perform advanced mathematical calculations with money, budgets, and long-range financial planning. Begin basic banking skills. Practice and demonstrate mature computer operation skills.



Foundations for Life Success

2.1 Critical Thinking: Students will demonstrate the process of critical thinking based on facts and goals. They will demonstrate problem solving skills with both academic and personal problems both individually and with peers.

2.2 Personal Strengths: Leverage personal strengths to develop a plan for the future that accentuates strengths and minimizes weaknesses. Students will identify weaknesses and create a plan to work on these areas.

2.3 Openness to Change: Develop and demonstrate an openness to change. Research steps to conflict resolution and negotiate solutions for various conflicts.

2.4 Team Membership: Understand the function of a high performing employee within an organization. Demonstrate the characteristics of a high performing team member that contributes to the organization they are committed to.

2.5 Postsecondary Plans: Conduct a job analysis and evaluate a career plan to determine appropriate postsecondary educational options.

Leadership and Workplace Skills

3.1 Leadership Examples: Research and analyze famous historical figures and document what type of reasoning and problem-solving skills they demonstrated. Determine whether they showed good reasoning and problem-solving skills and if not, did they take responsibility for their actions. Present on the historical figure and their situation and use critical thinking to determine what, if anything, they should have done differently.

3.2 Skills and Information: Demonstrate enthusiasm for an occupation and a commitment to creating a plan to obtain what is needed to be successful in that occupation. Demonstrate an eagerness to learn new skills and information and improve current skillset.

3.3 Team Membership: Demonstrate how to be a supportive team member. Within the group, demonstrate ability to encourage and work together with a group