



# Cocke County Schools

*Moving Mountains. Achieving Success.*

## Student Computing Device Contract

### Education Vision and Goals Regarding Devices

- Provide on-demand Internet access to electronic resources in the classroom.
- Align with state standards' and develop digital citizenship.
- Allow students to document and express themselves using digital resources.
- Encourage integration and development of ability on an individual level.

### **Students issued district-owned equipment must agree to the following guidelines:**

#### **I will:**

- treat the device issued to me with respect.
- care for the screen by not stacking books or other objects on top of the device
- keep food and drinks (including the water fountain) away from the device.
- keep the device issued to me in the school approved computer/tablet case while transporting.
- keep the device on my workspace, never leaving it unattended on the floor and never placing it on the edge of my desk.
- hold the device carefully, open and close it gently, and have it under my physical control at all times.
- immediately notify my teacher if the device is lost, stolen, or if any problem arises.
- operate it by following all school guidelines as stated in Cocke County Schools policy.
- use email appropriately and remember that my emails are monitored.
- use the device assigned to me and will keep my hands off other students' devices.
- use the device with clean hands.
- use school-approved software and programs only (no unapproved games from home).
- responsibly use the device at school and outside of school hours.
- restart the device and plug it in to charge at the end of each day.

#### **I will not:**

- loan out the device or charging cord to another student or adult.
- close the lid with pens/pencils/other objects on the keyboard.
- change my password unless I am instructed to by an authorized adult.

#### **I understand:**

- I have no expectation of privacy while using the device.
- not bringing my fully charged device to class is the same as not bringing in my textbook or supplies
- my parents/guardians and I are responsible for costs associated with loss, damages, or theft.
- the device can be taken and inspected at any time by any school employee and that failure to comply with any of the guidelines and policies may result in suspension of my use of the computer.

**By signing below, I agree to the guidelines in full. I agree to return the device, charger, and sleeve to school in good working condition at the conclusion of the school year or immediately if I withdraw from Cocke County Schools. I understand I am expected to bring my fully charged device to school daily.**

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Homeroom: \_\_\_\_\_